**LHS BAND-CHOIR BOOSTERS MINUTES**

Attendees:

|  |  |  |
| --- | --- | --- |
| Attendees Name | Email |  9-6-2016 |
| Leah Ackley | lackley@gmail.com | x |
| Julie Frankovic | Julie.m.frankovic@intel.com | x |
| Lisa Riffel | lriffel@pps.net | X |
| Lee Yatt-Baur | peterlee@hotmail.com | X |
| Tim Wise | Jtimothywise@comcast.net | x |
| Kim Handick | handickbk@comcast.net | x |
| Kara Laetsch | kara@mgkmanufacturing.com | X |
| Gail Gill | Gail.e.gill@gmail.com | x |
| Lisa Belding | lisambalding@hotmail.com | x |
| Leslie Brock | Lesliebrock71@gmail.com | x |
| Michelle Reed | michelle@mk-reed.com | x |
| David Kays | dkays@pps.net | x |
| Mike Reed | Michael.j.reed@intel.com | X |

<http://www.cardinalmusic.net/>

Agenda

Lisa Riffell – introduced new choir director

Band Camp results - 90% attendance

Budget update – account balance currently $34,782 – everything is paid except around $2 – 3K for percussion/band camp staff. Account could be at $38K at the end of the week with three more Timbers/Thorns parking fundraisers scheduled

* Need to have one Friends of Lincoln board member on the boosters checking account
* Plans to put Julie F on account as backup

Dan Balmer funds

* Guitar “coach” $4050 annual – 38 sessions/week,
* $1200 from school pay so can now have 57 sessions

Technology

* 4 iPad, apps purchased
* New projector needs to be installed

Uniform/track suits

* 51 people paid, need ~20 more to pay
* Plan – have all the sizes, will order (paid by boosters) then collect from kids that need to pay
* Should be able to get the uniforms for the 3rd game

Fall Fundraiser

* Banquet room reserved for 11/17 at Montgomery Park – liked the cash bar
* May want to have a tropical theme
* Dan Balmer said he could do trio of music prior to start of the event
* Few customers in Timber parking stated that they would like to attend the Fundraiser concerts
* Fundraiser Team staffing
	+ Project lead – Michelle Reed and Karen Roberts?
	+ Event logistics (theme, room layout, printed materials, etc.) – Karen Roberts?
	+ MC event – Leslie Brock
	+ Food/drinks – Katrina Goddard?
	+ Raffle procurement -- TBD
	+ Truck/equipment loading/unloading – Tim Wise
	+ Ticket ordering page and ticket purchases at event – Gail Gill?
	+ Performances – David Kays, Lisa Riffel

Fundraiser

* Timbers parking – Cardinal music page
* Parking tomorrow/this weekend…
* Freshman Families – need to send out communications to encourage to Timbers Parking - AR Leslie

LPE calendar

* Oct 13th last football game and focus can then turn to winter percussion
* Saturday sessions may be added in October to get going earlier

Back to School Night

* Talk to Lee Bauer if she wants to do boosters discussion at Back to School Night for choir 9-22-16
* Michelle Reed (instrumental classes) and Lee Bauer (choir classes) to discuss Boosters at Back to School Night
* Leslie Brock to create a Music Table – have kids volunteer (Colin, Charlie, etc.)

Opens

* Retreat – more info later
* Pie sale – plans for this Fall
* Put together a survey of what T-shirts students want to sign up in class – include V-neck – can it go on school pay?

***Action items for follow up:***

|  |  |  |  |
| --- | --- | --- | --- |
| # | **Action Required** | **Owner** | **Status** |
| 1 | Put together communications to encourage to Timbers Parking volunteer | Leslie | **DONE** |
| 2 | Talk to Lee Bauer if she wants to do boosters discussion at Back to School Night for choir 9-22-16 | Michelle | **DONE** |
| 3 | Ask Chris to see if he can support installing the HDMI cables | Leah | On Hold. Jill Ross has sent out notes to have the district fix |
| 4 | Schedule Montgomery Park room for Fall Fundraiser: Contact Brian to see if he could contact Montgomery Park for room | Michelle | **DONE** |
| 5 | Transfer booster account signature authority to Gail Gill and Julie Frankovic  | Gail | In Process – need to provide Julie F with paperwork |
| 6 | Get project list together for the Fall Fundraiser | Michelle | In Process |
| 7 | Get list of non-paying music families (registration fees) to remind them of contribution needs | TBD |  Do not target those parents that have not yet donated, just send our reminder generic notice to all music families |
| 8 | Set up a Music Program Table in hallway by auditorium for Back to School Night – Leslie volunteered Colin/Charlie  | Leslie |  |
| 9 | Add Leah as admin for Band Facebook page | Leslie |  **DONE** |
| 10 | Music Program T-shirts – need to have students to fill out form to see if they want a new t-shifts. Plans to add V neck style - goal to have by Back to School Night | David |  |
| 11 | Order and pick up T-shirts | Kim | **In Process** |
| 12 | Manage additional uniform needs | Kim | **In Process** |
| 13 | Shift fundraiser to Nov 17th on Cardinalmusic.net | Leslie | **DONE** |
| 14 | Get new track suit uniforms embroidered | Michelle |   |

Key Decisions

|  |  |
| --- | --- |
| Date | Decision |
| 6-7-16 | Need to have 2 people count the $ from the Timbers parking |
| 6-7-16 | Lead $ volunteer person at Timbers parking needs to notify Michelle of the amount $$ |
| 6-7-16 | Change new uniform cost to include shoes and logo |
| 6-7-16 | Band Department does not need to ‘pay-back’ Drama department dollars |